



LIBRARY COMMISSION MINUTES

Regular Meeting of Tuesday, September 2, 2003
Los Altos Main Library
13 South San Antonio Road, Los Altos, California 94022

ROLL CALL

Chairperson Thurber called the meeting to order at 5:35 p.m.

Present: Chairperson Thurber, Vice-Chair Iskow and Commissioners Gerich, Iskow, Johnson, McNulty Winkler and Dr. Takle Quinn.
Absent: Commissioners Lopez
Also Present: County Librarian Melinda Cervantes, Community Librarian Cheryl Houts, Larry Condit, Donna Drako, Cynthia Wilson and City of Los Altos Liaison Donna Legge.

MINUTES

COMMISSIONER GERICH MOVED that the minutes of July 1, 2003 be approved as amended. THE MOTION WAS SECONDED BY COMMISSIONER QUINN AND PASSED UNANIMOUSLY BY VOICE VOTE.

Amendments:

Parcel Tax Election 2004

A Steering Committee has been established and is currently looking at a March 2, 2004 election. A fact sheet is being developed by a campaign ~~einsultant~~consultant.

COMMISSIONER GERICH MOVED that the minutes of August 5, 2003 be approved as amended. THE MOTION WAS SECONDED BY COMMISSIONER QUINN AND PASSED UNANIMOUSLY BY VOICE VOTE.

Amendments:

Dr. Karen Takle Quinn, LALE

Karen announced that LALE had a very productive meeting in July. The Los Altos Community Foundation made a presentation- to be considered as a fiscal agent to replace the Silicon Valley Community Foundation.

Outdoor Library Area

It is recommended that such an improvement ~~remain~~ should be attractive and effective with a minimum of outdoor noises.

Indoor Silent Reading Area and Circulation Return Area Improvements

It was recommended that the Commission review short and long term facility improvements for the library.

Community Picnic

Legge reviewed ~~that~~ the plans for the picnic including a book drop and library parking in the City Hall lot.

REPORTS

Cheryl Houts, Community Librarian

Cheryl announced that the Community Picnic attracted 1,588 visitors to the library and 195 participants to the Daffy Dave children's program. Other activities included a scavenger hunt. Volunteers manned the book drop. Complaints were received about parking but it was manageable. Cheryl introduced the new Adult Program Librarian, Cynthia Wilson. Cheryl distributed the monthly calendar, public suggestions and comments. She announced upcoming events and library attractions including the lecture/slide show of Marc Chagall, story time, nursery time, book discussion, and the Mystery Readers program. The library events can be found on the website. Cheryl has responded to the Letter to the Editor that appeared in the Town Crier regarding access to videos and DVDs. In July the library had the highest circulation in the libraries history. Children's Librarian Alana Jones is gone. Interviews to appoint a replacement will begin in two weeks.

Melinda Cervantes, County Librarian

Melinda announced that the Saratoga Library is breaking circulation records. The county is looking at the technology to support the system including trends and changes in jobs. The goal is to engage the community with services, programs and collection. The process will take about a year. Phil Giarrizzo is administering a Public Awareness Campaign on September 15 at 2:00 p.m. in Campbell. The next JPA meeting is on September 25. Silicon Valley Reads is a countywide program to nominate a favorite book title.

Donna Drako, Friends of the Library

Donna announced that the Friends have made a \$20,000 contribution toward the election fund. The next book sale is scheduled for September 12, 13 and 14. The Friends also agreed to fund the indoor silent reading area, circulation desk improvements and microphone repairs.

Dr. Karen Takle Quinn, LALE

Karen announced that Melinda and Kris Casto solicited support from the LALE Directors. A Development committee and Events Committee have been established. LALE has a system in place to accept stock donations.

NEW BUSINESS

Teen Services Presentation

Larry Condit made a presentation to the Commission regarding existing Teens Services and Countywide guidelines and resources. It was recommended that the Los Altos Youth Commission be invited to host their next meeting at the library. Commissioners Iskow and McNulty Winkler volunteered to meet with the library staff and attend the meeting on behalf of the Commission. Staff will work together to arrange the Youth Commission meeting at the library.

“City’s That Read” Program

A letter was received from Kris Casto to request endorsement from the Library commission to support adult literacy to create and increase an awareness.

COMMISSIONER TAKLE QUINN MOVED to support the “City’s that Read Program”. THE MOTION WAS SECONDED BY COMMISSIONER McNULTY WINKLER AND PASSED UNANIMOUSLY BY VOICE VOTE.

Los Altos 50th Celebration Dinner Donation

The Commission recommends the acceptance of two benches near the orchard.

FUTURE AGENDA ITEMS

1. Woodland Location for Commission Meeting – October 2003

ADJOURNMENT

Meeting was adjourned at 7:00 p.m.

Donna Legge, Recreation Supervisor
Liaison to the Library Commission